OFFICE OF THE
CONSERVATION COMMISSION
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Conservation Commission Minutes **Approved: March 9, 2026**
Monday, February 9, 2026

Chair Alan Chaney called the meeting to order at 6:30pm.
Members present: Marijan Andacic, Leah Basbanes, Alan Chase, Kate DeLoureiro, Bridgette Pontbriand and Al Starbird
Members absent: None

Meeting held: At the Dunstable Town Hall, 511 Main Street, lower level

Extend Order of Conditions – 125 Thorndike Street, for J. Tranfaglia

- Leah made a motion to approve of the extension of the Order of Conditions for two years. Al S. seconded the motion. – Motion passed unanimously.

Open Space & Recreation Plan –Review for Letter of Support

The Administrator drafted three versions of a letter of review and support of the OSRP for members to consider. Members will review the three options and a final selection for signature will occur at the next meeting.

DRLT McLoon Property – Conservation Restriction Signature

The Commission confirmed prior authorization for Vice Chair Marijan to sign the CR. Marijan signed the document and the Administrator will forward for notarization and pass along to the Town Administrator to have the Select Board approve and sign next.

Invasive Species Control – Proposal Review

Leah had pursued a proposal for treatment of invasive plants at DCC and DRLT properties from Oxbow Associates. The Commission has available timber revenue funding to support treatment for three sites: Sargent Conservation Area/Salmon Brook ($2,900), Flat Rock CA ($2,900), and Hardy Street CA ($1,500). Alan Chase will reach out to the Directors to pursue their approval for an additional treatment at the Dunstable Rural Land Trust's McLoon Farm – which will be paid for separately.

- Al S. made a motion to approve signing the proposal and funding in the total amount of $7,300, for Oxbow Associates to treat the three properties invasives species. Alan Chase seconded the motion. – Motion passed unanimously.

Property Inquiries / Site Visits

- **35 Horse Hill Road:** Property owner seeks approval to remove two trees. Leah will review maps and assess wetland proximity before checking out the site. She'll notify the Administrator of feedback to relay to owner.
- **60 Skytop Road:** Property owner seeks approval for an inground pool install. The Administrator has advised the owner to pursue a wetland delineation before the Commission offers back any approval.

Stewardship & Administrative Updates

• **Rain Barrel Program 2026:** The Commission agreed to partner once again with the Tyngsborough ConComm and the Great American Rain Barrel Company. Prior years have sold over 200 barrels, across three towns, to capture rainwater for home reuse. Orders must be placed online by March 29th for an April 11 pickup at the Tyngsborough Highway Department. The Administrator will coordinate promotion to Town website and social media.
• **Forestry Operations:** A final payment for the Spaulding Proctor timber harvest was received for a total of $105,000. The Commission has some concerns about the timber access road, and noted there was an unauthorized log blocking entry. Chair Alan will follow up on the access road. The Farnsworth timbering operation is ongoing.
• **Property Signage Project:** The Commission will discuss at their next meeting the purchase of property and/or trail signage through a state corrections manufacturing program.

Meeting Minutes of January 12, 2026

- Leah made a motion to approve the January 12th meeting minutes. Marijan 2nd the motion. – Motion passed unanimously.

Bills/Payroll

- Alan Chase made a motion to sign off on two payrolls. Marijan seconded the motion. – Motion passed unanimously.

Al S. moved to close the meeting at 7:16PM. Kate seconded the motion. – Motion passed unanimously.

The next meeting scheduled is on Monday, February 23, 2026, at 6:30pm.

Respectfully submitted,

Carol A. Rock
Administrative Coordinator
Dunstable Conservation Commission

APPROVED